

# LINQ Support Hub Access

User Manual Updated 4/8/2024

LINQ invites district employee users to join the LINQ Support Hub to submit new support cases, stay up to date on open cases, manage district contacts, and access product resources.

## Who Should Register?

District users who routinely open Support Cases such as District Office staff will benefit from a LINQ Support Hub account. It is not necessary for all users to have a LINQ Support Hub account.

# **Registering for LINQ Support Hub**

Register for a LINQ Support Hub account in one of the following ways:

### **Visit the LINO Support Hub Website**

Navigate to help.ling.com and click **Sign Up** to open the registration form.

- 1. Enter your First Name.
- 2. Enter your Last Name.
- 3. Enter your Username in email format.
- 4. Enter your Email. Note: If the email you use is not associated with an active customer account, you will have limited access. Please contact support@ling.com for assistance.
- 5. Enter a Password. Note: Passwords must be at least 8 characters and contain at least one letter and one number.
- 6. Confirm Password.

Click Sign Up to submit your registration. You will receive an email with a verification code to verify your email. Once your email is verified, your LINQ Support Hub account is active.



### **NEXT STEPS**

Initial LINQ Support Hub access is limited. To verify your customer account and upgrade to full access, submit a case from within LINQ Support Hub or send an email to support@linq.com. Requests will be processed within 48 hours.